# CITY OF MACKINAC ISLAND MACKINAC ISLAND, MICHIGAN

# FINANCIAL STATEMENTS

**MARCH 31, 2008** 



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#### INDEPENDENT AUDITORS' REPORT

September 30, 2008

Members of the City Council City of Mackinac Island Mackinac Island, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the *City of Mackinac Island*, (the "City") as of and for the year ended March 31, 2008, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of March 31, 2008, and the respective changes in financial position and cash flows, where applicable, thereof and the budgetary comparisons for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis on pages 3 through 10 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

Rehmann Lohan



# **Management's Discussion and Analysis**

As management of the **City of Mackinac Island** (the "City") we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended March 31, 2008.

# **Financial Highlights**

- The total assets of the City exceeded its liabilities at the close of the most recent fiscal year by \$16,016,183 (net assets). Of this amount, \$1,090,586 (unrestricted net assets) may be used to meet the City's ongoing obligations to citizens and creditors.
- The City's total net assets increased by \$345,474.
- The City sold the Rowe House Condo #1 at a net gain of \$220,801.
- The City repaid approximately \$241,794 of long-term debt during the current year. In addition, the City financed the amounts incurred in fiscal 2007 for the membrane replacement project in the amount of \$329,500.
- At the end of the current fiscal year, unreserved and undesignated fund balance for the General Fund was \$482,046, or 27% of total General Fund expenditures and transfers out.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the City's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the City's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., compensated absences).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges for services (*business-type activities*). The governmental activities of the City include general government, public safety, public works, highways and streets, health and welfare, and recreation and culture. The business-type activities of the City include water and sewer and landfill.

The government-wide financial statements can be found on pages 11-12 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains 11 individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the General Fund which is considered to be the major fund. Data from the other 10 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City adopts an annual appropriated budget for its General Fund and special revenue funds. Budgetary comparison statements have been provided herein to demonstrate compliance with the General Fund budget.

The basic governmental funds financial statements can be found on pages 13-17 of this report.

**Proprietary funds.** Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses an enterprise fund to account for its water, sewer and landfill operations.

The basic proprietary fund financial statements can be found on pages 18-21 of this report.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on page 22 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 23-39 of this report.

**Other information.** The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the notes. Combining and individual fund statements and schedules can be found on pages 40-51 of this report.

#### **Government-wide Financial Analysis - Primary Government**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by \$16,016,183 at the close of fiscal 2008.

A large portion of the City's net assets (85.7%) reflects its investment in capital assets (e.g., land, buildings, vehicles, equipment, water and sewer systems, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City's net assets (7.3%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* (7.0%) may be used to meet the government's ongoing obligations to citizens and creditors.

# City of Mackinac Island Condensed Statement of Net Assets March 31, 2008

	<b>Governmental Activities</b>		<b>Business-ty</b>	pe Activities	Total		
	2008	2007	2008	2007	2008	2007	
Assets Cash and other assets Capital assets, net of	\$ 1,384,528	\$ 1,111,944	\$ 1,155,186	\$ 724,067	\$ 2,539,714	\$ 1,836,011	
accumulated depreciation	5,476,753	5,400,505	11,908,830	12,501,119	17,385,583	17,901,624	
Total assets	6,861,281	6,512,449	13,064,016	13,225,186	19,925,297	19,737,635	

# City of Mackinac Island Condensed Statement of Net Assets March 31, 2008 (Concluded)

	<b>Governmental Activities</b>		<b>Business-typ</b>	oe Activities	Total		
	2008	2007	2008	2007	2008	2007	
Liabilities Current and other liabilities Long-term debt,	\$ 201,104	\$ 174,762	\$ 300,868	\$ 505,636	\$ 501,972	\$ 680,398	
net of current portion	310,756	431,453	3,096,386	2,835,000	3,407,142	3,266,453	
<b>Total liabilities</b>	511,860	606,215	3,397,254	3,340,636	3,909,114	3,946,851	
Net assets Invested in capital assets,							
net of related debt	5,071,466	4,876,259	8,669,020	9,581,119	13,740,486	14,457,378	
Restricted	338,618	300,205	846,493	303,431	1,185,111	603,636	
Unrestricted	939,337	729,770	151,249		1,090,586	729,770	
<b>Total net assets</b>	<u>\$ 6,349,421</u>	<u>\$ 5,906,234</u>	<u>\$ 9,666,762</u>	<u>\$ 9,884,550</u>	<u>\$16,016,183</u>	<u>\$15,790,784</u>	

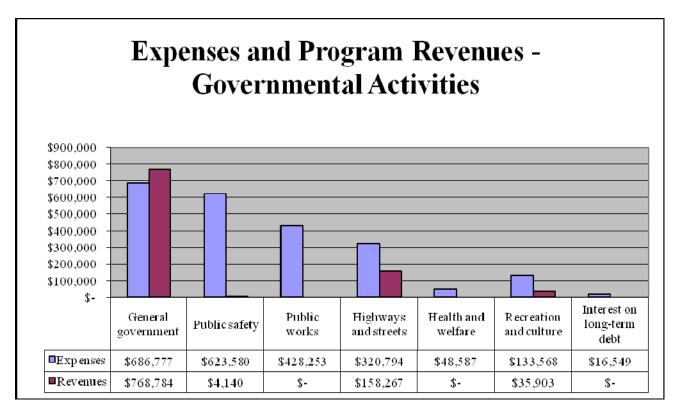
# City of Mackinac Island Condensed Statement of Changes in Net Assets For the Year Ended March 31, 2008

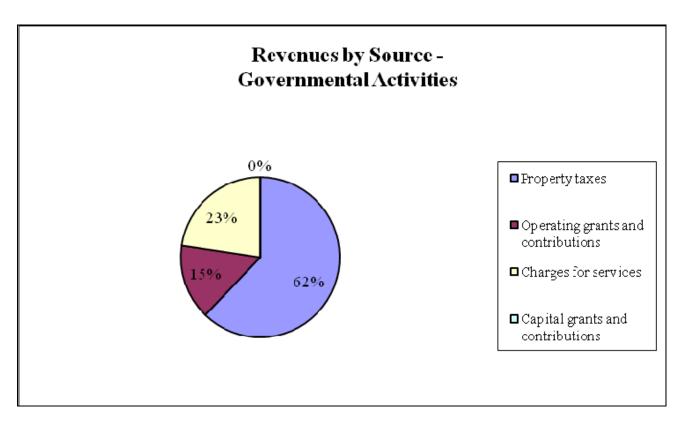
	<b>Governmental Activities</b>		Business-ty	pe Activities	Total		
	2008	2007	2008	2007	2008	2007	
Revenues							
Program revenues							
Charges for services	\$ 551,075	\$ 522,071	\$ 2,318,384	\$ 2,229,059	\$ 2,869,459	\$ 2,751,130	
Operating grants and	Ψ 331,073	Ψ 322,071	Ψ 2,310,301	Ψ <b>2,22</b> ,03)	Ψ 2,000,100	Ψ 2,751,130	
contributions	370,389	342,210	_	_	370,389	342,210	
Capital grants and	2,0,209	<i>5</i> . <b>2</b> , <b>2</b> 10			2,0,209	o :=,=10	
contributions	_	30,760	_	_	_	30,760	
General revenues		,					
Property taxes	1,513,400	1,437,538	_	_	1,513,400	1,437,538	
Gain on sale of property	220,801	-	_	_	220,801	-	
Other	45,630	47,431	76,814	224,360	122,444	271,791	
<b>Total revenues</b>	2,701,295	2,380,010	2,395,198	2,453,419	5,096,493	4,833,429	
Expenses							
General government	686,777	796,040	-	_	686,777	796,040	
Public safety	623,580	644,992	-	_	623,580	644,992	
Public works	428,253	328,767	-	-	428,253	328,767	
Highways and streets	320,794	308,338	-	-	320,794	308,338	
Health and welfare	48,587	53,335	-	-	48,587	53,335	
Recreation and culture	133,568	103,927	-	-	133,568	103,927	
Interest on long-term debt	16,549	25,668	-	-	16,549	25,668	
DPW			2,492,911	2,580,958	2,492,911	2,580,958	
<b>Total expenses</b>	2,258,108	2,261,067	2,492,911	2,580,958	4,751,019	4,842,025	

City of Mackinac Island Condensed Statement of Changes in Net Assets For the Year Ended March 31, 2008 (Concluded)

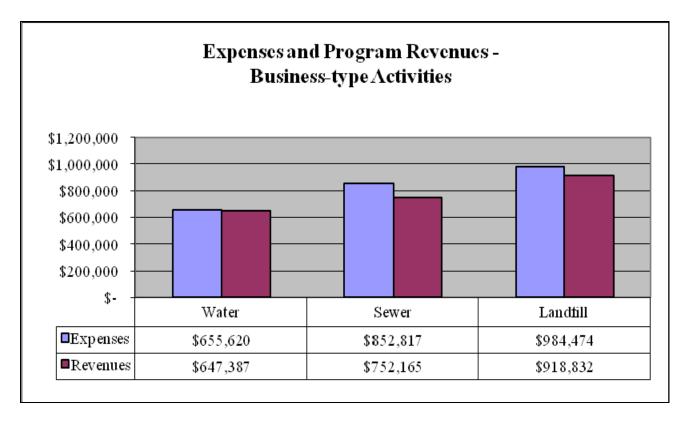
	<b>Governmental Activities</b>			<b>Business-type Activities</b>			Total					
		2008		2007		2008		2007		2008		2007
Change in net assets	\$	443,187	\$	118,943	\$	(97,713)	\$	(127,539)	\$	345,474	\$	(8,596)
Net assets, beginning of year Prior Period Adjustment	5	,906,234		5,787,291 <u>-</u>		9,884,550 (120,075)		10,012,089	1	5,790,784 (120,075)	1	5,799,380 <u>-</u>
Net assets, beginning of year, restated		5,906,234	_	5,787,291		9,764,475	_]	10,012,089	_1	5,670,709	_1	5,799,380
Net assets, end of year	<u>\$ (</u>	<u>5,349,421</u>	<u>\$</u>	<u>5,906,234</u>	<u>\$</u>	<u>9,666,762</u>	<u>\$</u>	9,884,550	<u>\$1</u>	<u>16,016,183</u>	<u>\$1</u>	15,790,784

**Governmental activities.** Governmental activities increased the City's net assets by \$443,187 compared to \$118,943 in 2007. Most of this increase is attributable to the gain on sale of property.





**Business-type activities.** Business-type activities decreased the City's net assets by \$97,713 (\$127,539 in 2007). This decrease is less than the prior year decrease in net assets which is mainly attributable to the increase in user fees over fiscal 2007. Rate increases beginning in fiscal 2007 combined with a one mill allocation to enterprise fund revenues have been implemented to further reduce these decreases in net assets.



Substantially all revenues for the business-type activities resulted from charges for services.

# Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the fiscal year 2008, the City's governmental funds reported combined ending fund balances of \$1,307,089, an increase of \$244,043. *Unreserved fund balance* of \$968,471 is available for spending at the City's discretion. The remainder of fund balance is *reserved* to indicate that it is not available for new spending because it has already been committed.

**Proprietary funds**. The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The DPW had \$151,249 in unrestricted net assets as of March 31, 2008. The DPW had a decrease in net assets for the year of \$97,713. Factors concerning the finances of this fund have already been addressed in the discussion of the City's business-type activities.

#### **Budgetary Highlights**

**General Fund.** During the year, General Fund revenues as well as expenditures were under budgeted amounts. The end result was an increase of fund balance of \$273,392 compared to a budgeted increase of zero. The original budget was a amended mainly to reflect revenue from the sale of property and revenue from certain local grants received. The related uses of these funds were not all expended in fiscal 2008, resulting in the other functions, public safety and public works functions being under budget by approximately \$182,000, \$62,000 and \$32,000, respectively.

#### **Capital Asset and Debt Administration**

**Capital assets.** The City's investment in capital assets for its governmental and business-type activities as of March 31, 2008, amounted to \$17,385,583 (net of accumulated depreciation). This investment in capital assets includes land, improvements, buildings, infrastructure, water and sewer system, vehicles and equipment.

Additional information on the City's capital assets can be found in Note 3C on pages 31-32 of this report.

The City purchased \$499,538 in capital asset additions during the year ended March 31, 2008 including improvements to St. Martin's Place of \$195,679, Market and Annex Street improvements of \$105,308, the purchase of a tractor for \$127,000, the purchase of a forklift truck for \$17,195, and miscellaneous other additions.

**Long-term debt.** At March 31, 2008, the City had total debt outstanding of \$3,670,642. Of this amount, \$635,642 is comprised of debt backed by the full faith and credit of the City. The remainder of the City's bonded debt represents bonds secured solely by specified revenue sources.

On May 4, 2007, the City entered into an Installment Purchase Agreement of \$329,500 to settle the costs of the Membrane Replacement Project. The cost of the project was incurred and the related amount due were reported in Accounts Payable in the Department of Public Works Enterprise Fund at March 31, 2007. The Installment Purchase Agreement issued pursuant to the provisions of Act 99, Public Acts of Michigan, requires monthly payment of \$4,070 beginning June 2007, including interest charged at 4.35% with the final installment due in May 2015.

Additional information on the City's long-term debt can be found in Note 3F on pages 35-37 of this report.

# **Economic Factors and Fiscal 2007-2008 Budgets and Rates**

The following factors were considered in preparing the City's budget for the 2007-08 fiscal year:

- Water and sewer rate increases of 6% on June 1, 2008 to offset previous operating losses.
- Routine increases in taxable valuation of property.

# **Requests for Information**

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Mayor's Assistant, PO Box 455, Mackinac Island, Michigan 49757.





# STATEMENT OF NET ASSETS

# **MARCH 31, 2008**

	Governmental Activities	Business-type Activities	Total
Assets			
Cash and cash equivalents	\$ 1,067,314	\$ 15,710	\$ 1,083,024
Receivables, net	84,897	309,244	394,141
Internal balances	16,261	(16,261)	-
Restricted cash	81,699	846,493	928,192
Restricted investments	134,357	-	134,357
Capital assets not being depreciated	18,180	-	18,180
Capital assets being depreciated, net	5,458,573	11,908,830	17,367,403
Total assets	6,861,281	13,064,016	19,925,297
Liabilities			
Accounts payable and accrued expenses	81,028	157,444	238,472
Long-term liabilities			
Due within one year	120,076	143,424	263,500
Due in more than one year	310,756	3,096,386	3,407,142
Total liabilities	511,860	3,397,254	3,909,114
Net assets			
Invested in capital assets, net of related debt	5,071,466	8,669,020	13,740,486
Restricted	1.00.020		160.020
Perpetual care	168,829	-	168,829
Capital improvements	100,387	231,670	332,057
Debt service	69,402	614,823	684,225
Unrestricted	939,337	151,249	1,090,586
Total net assets	\$ 6,349,421	\$ 9,666,762	\$ 16,016,183

## STATEMENT OF ACTIVITIES

# FOR THE YEAR ENDED MARCH 31, 2008

		Program Revenues					
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions				
Governmental activities							
General government	\$ 686,777	\$ 541,213	\$ 181,941				
Public safety	623,580	· -	4,140				
Public works	428,253	-	-				
Highways and streets	320,794	-	158,267				
Health and welfare	48,587	-	-				
Recreation and culture	133,568	9,862	26,041				
Interest on long-term debt	16,549	<u> </u>					
Total governmental activities	2,258,108	551,075	370,389				
Business-type activities							
Department of Public Works							
Water	655,620	647,387	-				
Sewer	852,817	752,165	-				
Landfill	984,474	918,832					
Total business-type activites	2,492,911	2,318,384					
Total	\$ 4,751,019	\$ 2,869,459	\$ 370,389				

#### **General revenues**

Property taxes Gain on sale of property Other

# **Total general revenues**

# Change in net assets

Net assets, beginning of year Prior period adjustment

Net assets, beginning of year, restated

# Net assets, end of year

Net (Expense) Revenue and Changes in Net Assets						
	nmental vities		isiness-type Activities		Total	
\$	36,377	\$		\$	36,377	
	619,440)	Ф	<del>-</del>	Ф	(619,440)	
`	428,253)		_		(428,253)	
	162,527)		_		(162,527)	
(	(48,587)		_		(48,587)	
	(97,665)		_		(97,665)	
	(16,549)		_		(16,549)	
-	(10,547)				(10,547)	
(1,	336,644)			_	(1,336,644)	
	_		(8,233)		(8,233)	
	_		(100,652)		(100,652)	
	-		(65,642)		(65,642)	
			(174,527)		(174,527)	
(1,	336,644)		(174,527)		(1,511,171)	
1	512 400				1 512 400	
	513,400 220,801		-		1,513,400 220,801	
	45,630		76,814		122,444	
	45,050		70,814		122,444	
1,	779,831		76,814		1,856,645	
	443,187		(97,713)		345,474	
5.	906,234		9,884,550		15,790,784	
2,	-		(120,075)		(120,075)	
5,	906,234		9,764,475		15,670,709	
\$ 6,	349,421	\$	9,666,762	\$	16,016,183	



# BALANCE SHEET GOVERNMENTAL FUNDS

# **MARCH 31, 2008**

	General		onmajor ernmental Funds	Total Governmental Funds		
ASSETS						
Cash and cash equivalents	\$	470,487	\$ 596,827	\$	1,067,314	
Taxes receivable		69,662	4,559		74,221	
Due from other funds		18,232	2,644		20,876	
Restricted cash and cash equivalents		-	81,699		81,699	
Restricted investments			 134,357		134,357	
Total assets	\$	564,442	\$ 824,701	\$	1,389,143	
LIABILITIES AND FUND BALANCES						
Liabilities						
Accounts payable	\$	62,431	\$ 47	\$	62,478	
Accrued expenses		12,365	2,596		14,961	
Due to other funds			 4,615		4,615	
Total liabilities		74,796	 7,258		82,054	
Fund balances						
Reserved						
Capital outlay		-	100,387		100,387	
Debt service		-	69,402		69,402	
Perpetual care		-	168,829		168,829	
Unreserved						
Designated						
Capital outlay		7,600	452,431		460,031	
Undesignated		482,046	-		482,046	
Undesignated, reported in nonmajor						
Special revenue funds		-	 26,394		26,394	
Total fund balances		489,646	817,443		1,307,089	
Total liabilities and fund balances	\$	564,442	\$ 824,701	\$	1,389,143	

Continued...

# BALANCE SHEET GOVERNMENTAL FUNDS

#### **MARCH 31, 2008**

# Reconciliation of fund balances on the balance sheet for governmental activities to the statement of net assets

Fund balances - total governmental funds

1,307,089

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, not reported in the funds.

Add: capital assets 7,599,276 Subtract: accumulated depreciation (2,122,523)

Certain liabilities are not due and payable in the current period, and therefore are not reported in the funds.

Subtract: bonds and notes payable(405,287)Subtract: compensated absences(25,545)Subtract: accrued interest on long-term liabilities(3,589)

Net assets of governmental activities \$ 6,349,421

Concluded

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

# FOR THE YEAR ENDED MARCH 31, 2008

	General	Nonmajor Governmental Funds	Total Governmental Funds
Revenues			
Taxes	\$ 1,411,622	\$ 101,778	\$ 1,513,400
Licenses and permits	475,201	-	475,201
Federal revenue	-	1,008	1,008
State revenue	43,415	158,643	202,058
Charges for services	-	41,154	41,154
Fines and forfeits	2,250	6,567	8,817
Rents and royalties	31,418	-	31,418
Interest and dividends	23,587	36,886	60,473
Contributions	22,345	10,643	32,988
Miscellaneous	136,322		136,322
Total revenues	2,146,160	356,679	2,502,839
Expenditures			
Legislative	50,311	-	50,311
General government	386,973	13,052	400,025
Public safety	609,840	-	609,840
Public works	505,378	404,475	909,853
Culture and recreation	54,305	58,465	112,770
Other functions	189,066	-	189,066
Capital improvements	-	105,308	105,308
Debt service			
Principal payments	-	118,959	118,959
Interest and paying agent fees		19,865	19,865
Total expenditures	1,795,873	720,124	2,515,997
Revenues over (under) expenditures	350,287	(363,445)	(13,158)
Other financing sources (uses)			
Proceeds from sale of real property	257,201	-	257,201
Transfers in	-	357,616	357,616
Transfers out	(334,096)	(23,520)	(357,616)
Total other financing (uses) sources	(76,895)	334,096	257,201
Net change in fund balance	273,392	(29,349)	244,043
Fund balances, beginning of year	216,254	846,792	1,063,046
Fund balances, end of year	\$ 489,646	\$ 817,443	\$ 1,307,089

Continued...

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

# FOR THE YEAR ENDED MARCH 31, 2008

Reconciliation of statement of revenues, expenditures and changes in fund balances of governmental funds to statement of activities	
Net change in fund balances - total governmental funds	\$ 244,043
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Add: assets capitalized during current year	330,803
Subtract: adjustment to disposal of property	(36,400)
Subtract: depreciation expense	(218,155)
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long term liabilities in the statement of net assets .	
Add: principal payments on long-term liabilities	118,959
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Subtract: increase in accrued interest on bonds	3,316
Subtract: increase in the accrual of compensated absences	 621
Change in net assets of governmental activities	\$ 443,187

Concluded

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND

# FOR THE YEAR ENDED MARCH 31, 2008

	Original Budget	Final Amended Budget	Actual	Variance With Final Amended Budget Positive (Negative)
Revenues				
Taxes	\$ 1,458,985	\$ 1,407,761	\$ 1,411,622	\$ 3,861
Licenses and permits	442,025	473,348	475,201	1,853
State revenues	43,000	43,415	43,415	-
Fines and forfeits	2,000	1,969	2,250	281
Rents and royalties	25,000	29,960	31,418	1,458
Interest and dividends	25,000	21,000	23,587	2,587
Contributions	5,000	11,061	22,345	11,284
Sale of real property	-	280,843	257,201	(23,642)
Miscellaneous	84,500	140,950	136,322	(4,628)
<b>Total revenues</b>	2,085,510	2,410,307	2,403,361	(6,946)
Expenditures				
Legislative	49,900	51,736	50,311	1,425
General government	371,121	386,038	386,973	(935)
Public safety	609,100	671,622	609,840	61,782
Public works	375,295	537,642	505,378	32,264
Culture and recreation	52,087	54,479	54,305	174
Other functions	232,421	370,666	189,066	181,600
Total expenditures	1,689,924	2,072,183	1,795,873	276,310
Revenues over expenditures	395,586	338,124	607,488	269,364
Transfers				
Transfers out	(395,586)	(338,124)	(334,096)	4,028
Net change in fund balance	-	-	273,392	273,392
Fund balances, beginning of year	216,254	216,254	216,254	
Fund balances, end of year	\$ 216,254	\$ 216,254	\$ 489,646	\$ 273,392

# STATEMENT OF NET ASSETS PROPRIETARY FUND DEPARTMENT OF PUBLIC WORKS ENTERPRISE FUND

# MARCH 31, 2008

Assets	
Current assets	
Cash and cash equivalents	\$ 15,710
Taxes receivable	8,259
Accounts receivable	104,767
Total current assets	128,736
Noncurrent assets	
Restricted cash	846,493
Accounts receivable, noncurrent	196,218
Property, plant and equipment, net of accumulated depreciation	11,908,830
Total noncurrent assets	12,951,541
Total assets	13,080,277
Liabilities	
Current liabilities	
Accounts payable	135,566
Accrued expenses	21,878
Due to other funds	16,261
Note payable	53,424
Bonds payable	90,000
Total current liabilities	317,129
Long-term debt	
Bonds payable (net of current portion)	2,745,000
Note payable (net of current portion)	351,386
Total long-term debt	3,096,386
Total liabilities	3,413,515
Net assets	
Invested in capital assets, net of related debt	8,669,020
Restricted	
Capital improvements	231,670
Debt service	614,823
Unrestricted	151,249
Total net assets	\$ 9,666,762

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS - PROPRIETARY FUND DEPARTMENT OF PUBLIC WORKS ENTERPRISE FUND

# FOR THE YEAR ENDED MARCH 31, 2008

Operating revenues Charges for services	\$	1,019,065
Charges for services pledged as	Ψ	1,017,003
security for revenue bonds		1,328,023
Total operating revenues		2,347,088
Operating expenses		
Landfill		982,437
Sewer		729,795
Water		625,810
Total operating expenses		2,338,042
Operating income		9,046
Non-operating revenues (expenses)		
Interest revenue		19,430
Interest expense		(154,869)
Other revenue		28,680
Total non-operating expenses		(106,759)
Change in net assets		(97,713)
Net assets, beginning of year		9,884,550
Prior period adjustment		(120,075)
Net assets, beginning of year, as restated		9,764,475
Net assets, end of year	\$	9,666,762

# STATEMENT OF CASH FLOWS PROPRIETARY FUND DEPARTMENT OF PUBLIC WORKS ENTERPRISE FUND

# FOR THE YEAR ENDED MARCH 31, 2008

Cash flows from operating activities		
Cash collected from customers	\$	2,373,103
Cash paid for employee wages and benefits	_	(602,687)
Cash paid for other operating and administrative expenses		(1,019,532)
Net cash provided by operating activities		750,884
Cash flows from non-capital financing activities		
Other revenue		28,680
Cash flows from capital and related financing activities		
Purchase of property, plant and equipment		(55,590)
Principal paid on note		(37,835)
Principal paid on bonds		(85,000)
Interest paid		(155,187)
Net cash used in capital and related financing activities		(333,612)
Cash flows provided by investing activities		
Interest earnings		19,430
Net increase in cash and cash equivalents		465,382
Cash and cash equivalents, including restricted, beginning of year		396,821
Cash and cash equivalents, including restricted, end of year		862,203
Restricted cash, end of year		846,493
Cash and cash equivalents, end of year	\$	15,710

## Noncash investing and financing activities

The City reclassified \$329,500 from accounts payable to notes payable to reflect the Act 99 financing of the costs of the membrane replacement project.

The City purchased a forklift by the issuance of a John Deere lease payable in the amount of \$113,145.

Continued...

# STATEMENT OF CASH FLOWS PROPRIETARY FUND DEPARTMENT OF PUBLIC WORKS ENTERPRISE FUND

# FOR THE YEAR ENDED MARCH 31, 2008

Reconciliation of operating income to net cash provided by (used in) operating activities	
Cash flows from operating activities	
Operating income	\$ 9,046
Adjustments to reconcile operating income	
to net cash provided by (used in) operating activities	
Depreciation	640,949
Changes in operating assets and liabilities	
which provided (used) cash	
Accounts receivable	34,274
Taxes receivable	(8,259)
Accounts payable	56,915
Accrued expenses	9,711
Due to other funds	 8,248
Net cash provided by operating activities	\$ 750,884

Concluded

# STATEMENT OF FIDUCIARY NET ASSETS

# MARCH 31, 2008

Assets Cash and cash equivalents	\$ 14,396
Liabilities Accounts payable	\$ 14,396



#### NOTES TO FINANCIAL STATEMENTS

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

As required by accounting principles generally accepted in the United States of America, the financial statements of the reporting entity include those of the *City of Mackinac Island* (the "City") and its component unit. The component unit discussed below is included in the City's reporting entity because of the significance of its operational or financial relationship with the City.

**Fire Hall Building Authority** - The Fire Hall Building Authority is a blended component unit of the City of Mackinac Island.

#### **B.** Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from the accompanying financial statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements. The fund financial statements provide information about the City's funds, including its fiduciary funds. Separate statements for each fund category – governmental, proprietary and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The *General Fund*, the major governmental fund, is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Department of Public Works* (the "DPW"), the major enterprise fund, accounts for the activities of the City's water distribution, water treatment, sewage disposal, sewage treatment systems and landfill.

#### NOTES TO FINANCIAL STATEMENTS

Additionally, the City reports the following fund types:

The *Special Revenue Funds* account for revenue sources that are legally restricted to expenditures for specific purposes not including major capital projects.

The *Debt Service Funds* account for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

The Capital Projects Fund accounts for the acquisition of capital assets or construction of major capital projects not being financed by proprietary funds.

The *Permanent Trust Fund* accounts for the resources accumulated and restricted for perpetual care at the City's cemetery.

The Agency Funds account for assets held for other governments and employees in an agency capacity.

# C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation.

Government-wide, Proprietary and Fiduciary Fund Financial Statements. The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of the related cash flows.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized as revenue in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

#### NOTES TO FINANCIAL STATEMENTS

Governmental Fund Financial Statements. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when both measurable and available. The City considers all revenues reported in the governmental funds to be available if they are collected within sixty (60) days of the end of the current fiscal period. Property taxes, state shared revenue and interest are considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the City.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, compensated absences, and claims and judgments, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term debt and acquisitions under capital leases, if any, are reported as other financing sources.

All governmental and business-type activities and enterprise funds of the City follow private-sector standards of accounting and financial reporting issued prior to December 1, 1989, unless those standards conflict with guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds, are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

#### NOTES TO FINANCIAL STATEMENTS

#### D. Assets, Liabilities and Net Assets or Equity

## 1. Deposits and Investments

The City maintains a cash pool for substantially all of the City's governmental funds. Each fund's portion of the cash pool is displayed on the statement of net assets/balance sheet as "Cash and cash equivalents". The debt service and trust and agency funds cash resources are invested separately as required by law.

The City's cash and cash equivalents are considered to be cash on hand and demand deposits.

State statutes authorizes the City to deposit in the accounts of federally insured banks, credit unions and savings and loan associations and to invest in obligations of the U.S. Treasury, certain commercial paper, repurchase agreements, bankers acceptances, and mutual funds composed of otherwise legal investments.

The City's investments during the year consisted of certificate of deposits with original maturities of more than three months.

# 2. Receivables and Payables

All receivables are reported at their gross value.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

#### 3. Property Taxes

The City's property taxes are levied each July 1 and December 1 on the taxable valuation of property located in the City as of the preceding December 31, the lien date. Property taxes are payable without penalty and interest through February 28; as of March 1 of the succeeding year, unpaid real property taxes are sold to and collected by Mackinac County. Assessed values, as established annually by the City and subject to acceptance by the County, are equalized by the State at an estimated 50% of current market value.

Property taxes are recognized in the fiscal year in which they are levied.

#### NOTES TO FINANCIAL STATEMENTS

#### 4. Restricted Assets

Certain resources are set aside for repayment of the City's DPW Enterprise Fund revenue bonds, general obligation note payable and capital improvements, and are classified as restricted assets on the statement of net assets because their use is limited by applicable bond covenants.

# 5. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, sidewalks, water and wastewater system and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. The City defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Because the City is considered a phase 3 government for GASB 34 implementation requirements, the City is not required to report infrastructure retrospectively; therefore, the City has elected to report infrastructure retrospectively to the extent that there is related outstanding debt. All future infrastructure will be capitalized.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities, if any, is included as part of the capitalized value of the assets constructed. No such interest expense was incurred during the current fiscal year.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

	<b>Years</b>
Land improvements	15
Buildings and building improvements	35-40
Water and wastewater system infrastructure	7-75
Machinery and equipment	3-40
Infrastructure	40
Book collection	3

#### NOTES TO FINANCIAL STATEMENTS

# 6. Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

In the fund financial statements, governmental funds report the face amount of debt issued as other financing sources.

# 7. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

# 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

# 1) Budgetary Information

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the General Fund and special revenue funds. All annual appropriations lapse at fiscal year end.

The budget document presents information by fund, function, department and line item. The legal level of budgetary control adopted by the City Council is the function level which is the level at which expenditures may not exceed appropriations. Budget amendments require the approval of the City Council.

#### 2) Excess of Expenditures Over Appropriations in Budgetary Funds

P.A. 621 of 1978 as amended provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the City's actual expenditures and budgeted expenditures for the budgetary funds have been shown on the functional basis. The approved budgets of the City for the budgetary funds were adopted at the function level for the General Fund and each special revenue fund.

#### NOTES TO FINANCIAL STATEMENTS

Expenditures in the General Fund in excess of budget are as follows:

	Final Amended Budget			Actual		gative riance
General government	\$	386,038	\$	386,973	\$	935

#### 3. DETAILED NOTES ON ALL FUNDS

#### **A.** Deposits and Investments

Cash and cash equivalents and investments as shown on the Statement of Net Assets and Statement of Fiduciary Net Assets are as follows:

Statement of Net Assets	
Cash and cash equivalents	\$ 1,083,024
Restricted cash	928,192
Restricted investments	134,357
<b>Total Statement of Net Assets</b>	2,145,573
Statement of Fiduciary Net Assets	
Cash and cash equivalents	14,396
Total	<u>\$ 2,159,969</u>

A reconciliation of cash and investments as shown in the financial statements to the City's deposits and investments is as follows:

Total deposits and investments	\$ 2,159,969
Bank deposits (checking accounts, savings accounts and certificates of deposit)  Cash on hand	\$ 2,159,639 330

#### NOTES TO FINANCIAL STATEMENTS

#### **Investment and deposit risk**

Interest Rate Risk. State law limits the allowable investments and the maturities of some of the allowable investments as identified in the following list of authorized investments. The City's investment policy does not have specific limits in excess of state law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Credit risk*. The City's investment policy does not have specific limits in excess of state law on investment credit risk. The City has no investments for which ratings are required.

Custodial credit risk deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned. State law does not require and the City does not have a policy for deposit custodial credit risk. As of year end, approximately \$1.3 million of the City's bank balance of \$1.6 million was exposed to custodial credit risk because it was uninsured and uncollateralized.

The City is authorized by statute to invest surplus funds in the following:

- a. Bonds, securities, other obligations and repurchase agreements of the United States, or an agency or instrumentality of the United States.
- b. Certificates of deposit, savings accounts, deposit accounts or depository receipts or a qualified financial institution.
- c. Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- d. Bankers acceptances of United States banks.
- e. Obligations of the State of Michigan and its political subdivisions that, at the time of purchase are rated as investment grade by at least one standard rating service.
- f. Mutual funds registered under the Investment Company Act of 1940, limited to mutual fund securities whose intention is to maintain a net asset value of \$1.00 per share.
- g. External investment pools as authorized by Public Act 20 as amended through 12/31/97.

The City Council is authorized to designate depositories for City funds, and to determine that the funds are invested in accordance with State of Michigan statutory authority.

The City's deposits are in accordance with statutory authority.

# NOTES TO FINANCIAL STATEMENTS

#### **B.** Receivables

The composition of receivables is as follows as of March 31, 2008:

	Governmental <u>Activities</u>			Business-type Activities		
Accounts receivable	\$	6,061	\$	77,957		
Taxes receivable		74,221		8,259		
Due from other governmental units		4,615		-		
Impact fees due within one year		-		26,810		
Impact fees due in greater than one year				196,218		
Total receivables	<u>\$</u>	84,897	\$	309,244		

# C. Capital assets

Capital assets activity was as follows for the year ended March 31, 2008:

	Beginning Balance	Increases	Decreases	Ending <u>Balance</u>	
Governmental activities Capital assets not being depreciated – land	<u>\$ 18,180</u>	<u>\$</u> _	<u>\$</u>	\$ 18,180	
Capital assets being depreci	iated				
Buildings	5,254,247	195,679	(78,000)	5,371,926	
Equipment	690,817	24,810	-	715,627	
Infrastructure	1,350,286	105,308	-	1,455,594	
Book collection	32,943	5,006		37,949	
Total capital assets being					
depreciated	7,328,293	330,803	(78,000)	7,581,096	

# NOTES TO FINANCIAL STATEMENTS

	Beginning Balance			_ <u>D</u>	<u>ecreases</u>	Ending Balance
Less accumulated depreciation	on					
Buildings	\$ (1,487,559)	\$	(130,056)	\$	41,600	\$ (1,576,015)
Equipment	(185,630)		(45,511)		-	(231,141)
Infrastructure	(253,285)		(34,854)		-	(288,139)
Book collection	(19,494)		(7,733)		<del>_</del>	(27,227)
Total accumulated depreciation	n <u>(1,945,968</u> )		(218,154)		41,600	(2,122,522)
Total capital assets being						
depreciated, net	5,382,325		112,649		(36,400)	5,458,574
Governmental activities	d 5 400 505	ф	110 (10	ф	(26.400)	ф <b>7 47</b> 6 <b>7</b> 7 7 4
capital assets, net	<u>\$ 5,400,505</u>	<u>\$</u>	<u>112,649</u>	<u>\$</u>	<u>(36,400</u> )	<u>\$ 5,476,754</u>
Business-type activities Capital assets being deprecia	ted					
Buildings	\$ 1,100,001	\$	-	\$	-	\$ 1,100,001
Water and sewer system	19,134,145		24,540		-	19,158,685
Machinery and equipment	3,124,591		144,195		(120,075)	3,148,711
Total capital assets being						
depreciated	23,358,737		168,735		(120,075)	23,407,397
Less accumulated depreciation	for					
Buildings	(475,598)		(31,374)		-	(506,972)
Water and sewer system	(8,371,020)		(477,502)		-	(8,848,522)
Machinery and equipment	(2,011,000)		(132,073)			(2,143,073)
Total accumulated depreciation	(10,857,618)		(640,949)			(11,498,567)
Business-type activities capital assets, net	<u>\$ 12,501,119</u>	\$	<u>(472,214</u> )	\$	<u>(120,075</u> )	<u>\$ 11,908,830</u>

# NOTES TO FINANCIAL STATEMENTS

Depreciation expense was charged to functions/programs of the City as follows:

<b>Governmental activities</b>		
General government	\$	69,720
Public safety		75,036
Public works		33,776
Health and welfare		12,722
Highways and streets		1,097
Recreation and culture		25,803
Total depreciation expense – governmental activities	<u>\$</u>	218,154
Total depreciation expense – governmental activities  Business-type activities	<u>\$</u>	218,154
	<u>\$</u> \$	<b>218,154</b> 265,039
Business-type activities	<u>\$</u> \$	
Business-type activities Water	<b>\$</b> \$	265,039

### **D.** Accounts Payable and Accrued Expenses

The composition of accounts payable and accrued expenses is as follows at March 31, 2008:

	Governmental <u>Activities</u>			Business-type <u>Activities</u>		
Accounts payable Accrued expenses	\$	66,691 14,337	\$	135,566 21,878		
Total accounts payables and accrued expenses	<u>\$</u>	81,028	<u>\$</u>	<u> 157,444</u>		

#### NOTES TO FINANCIAL STATEMENTS

#### E. Interfund Receivables, Payables and Transfers

Interfund balances consisted of the following as of March 31, 2008:

	<u>Payable fund</u> Nonmajor Governmental					
Receivable fund		<u>DPW</u>	1	<b>Fund</b>		Total
General Nonmajor	\$	16,261	\$	1,971	\$	18,232
Governmental				2,644		2,644
Total	<u>\$</u>	16,261	<u>\$</u>	<u>4,615</u>	<u>\$</u>	20,876
				ansfers <u>in</u> nmajor		
Transfers out			Gove	rnmental Tunds		
General Fund Nonmajor governmental funds			\$	334,097 23,520		
Total			\$	357,616		

The outstanding balances between funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

Transfers are used to (1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them, (2) move receipts restricted to or allowed for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

# NOTES TO FINANCIAL STATEMENTS

### F. Long-term Debt

A summary of long-term debt and transactions related thereto is as follows for the year ended March 31, 2008:

Additions (Red	March 31, ductions) 2008	Within 1 Year
\$ - \$	(33,959) \$ 205,287	\$ 35,076
_	(65,000) 140,000	65,000
	(20,000) 60,000	20,000
\$	-	- (65,000) 140,000

# NOTES TO FINANCIAL STATEMENTS

	Balance April 1, 2007	Additions	( <u>Reductions</u> )	Balance March 31, 2008	Due Within 1 Year
Accrued compensated absences.	\$ 26,166	\$ -	<u>\$ (621)</u>	\$ 25,545	\$ -
Total governmental activities	550,412		(119,580)	430,832	120,076
Business-type activities 4.5% to 5.0% revenue refunding bonds series 2006, due in annual principal installments ranging from \$80,000 to \$210,000, interest due in semi-annual installments through fiscal 2028.	2,920,000	-	(85,000)	2,835,000	90,000
4.35% Act 99 Installment Purchase Agreement due in monthly principal and interest installments of \$4,070; final payment due May 2015.	-	329,500	(29,232)	300,268	36,503
4.5% lease obligation due in monthly installments of principal and interest of \$1,773; final payment due October 2011.		113,145	(8,603)	104,542	16,921
Total business-type activities	2,920,000	442,645	(122,835)	3,239,810	143,424
Total long-term debt	<u>\$3,470,412</u>	<u>\$ 442,645</u>	<u>\$ (242,415)</u>	<u>\$3,670,642</u>	<u>\$ 263,500</u>

For the governmental activities, compensated absences are generally liquidated by the general fund.

#### NOTES TO FINANCIAL STATEMENTS

Annual debt service requirements to maturity for the above obligations except for the liability for accrued compensated absences is as follows:

	Governmental activities			Bu	Business-type activitie			
	Princip	Principal Interest		<u>P</u>	rincipal	Interest		
2009	\$ 120,0	076 \$	14,589	\$	143,424	\$ 154,272		
2010	131,2		8,981		145,820	147,826		
2011	57,4		4,918		153,326	141,271		
2012	38,0	653	3,177		192,995	133,686		
2013	39,9	925	1,905		148,427	126,124		
2014-2018	17,9	981	592		720,818	527,905		
2019-2023		-	-		780,000	356,711		
2024-2028					955,000	143,750		
	<u>\$ 405,2</u>	<u> 287</u> <u>\$</u>	34,162	<u>\$ .</u>	3,239,810	<u>\$1,731,545</u>		

Total interest expense for the City for the year was approximately \$170,000.

The City's Sanitary Sewage Disposal and Water Supply System Revenue Refunding Bonds, Series 2006 include the following covenants:

- (1) To maintain an operations and maintenance account equal to the succeeding fiscal quarters expenses for administration, operation and maintenance of the system.
- (2) To maintain a Bond Redemption Fund with a balance equal to 50% of the interest due on the next interest payment date plus 25% of the next principal payment due. This balance, however, should not exceed 100% of the next principal and interest account.
- (3) By March 31, 2008, the City shall have a bond reserve account with a balance of the lesser of 1) the maximum annual debt service of the bond; 2) 125% of the average annual debt service; or 3) 10% of the principal amount outstanding.

As of March 31, 2008, the City's Enterprise Fund reserve requirements were met.

#### NOTES TO FINANCIAL STATEMENTS

#### G. Capital Project Fund Designated Fund Balances

The composition of Capital Project Fund designated fund balances is as follows as of March 31, 2008:

#### **Designated for**

City Hall and Fire Hall	\$ 69,790
Community Hall	28,838
Boardwalk	169,689
Fire Truck	44,503
Buildings	17,926
Library Building Maintenance	20,672
Courthouse	36,720
Stuart House Maintenance	14,726
Restroom Maintenance	17,791
Housing	17,788
Road Improvements	 13,988

Total <u>\$ 452,431</u>

#### H. Prior Period Adjustment

Net assets in the DPW Enterprise Fund have been decreased by \$120,075 to reflect the correction of an error in recording capital assets as of March 31, 2007.

#### I. Commitment – St. Martin's Place

The City began construction improvements on St. Martin's Place (old medical center) during fiscal 2008. The project is anticipated to cost \$500,000. The project was completed in July 2008 and approximately \$250,000 was paid on this project subsequent to year end.

#### NOTES TO FINANCIAL STATEMENTS

#### 4. OTHER INFORMATION

#### **Risk Management and Litigation**

The City is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which it obtains coverage from commercial insurance companies. The City has had no settled claims resulting from these risks that exceeded their commercial coverage in any of the past three fiscal years.

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# SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL GENERAL FUND

#### FOR THE YEAR ENDED MARCH 31, 2008

	Original Budget			Final Amended Budget		Actual	Variance With Final Amended Budget Positive (Negative)		
Legislative City council	\$ 49,9	49,900		51,736	¢ 50.211		\$	1,425	
City council	<b>3</b> 49,	<u> </u>	\$	51,/30	\$	50,311	<u> </u>	1,425	
General government									
Elections	3,	30		4,395		4,491		(96)	
Professional services	176,0	000		190,000		190,487		(487)	
Assessor	40,791 37,729					38,392		(663)	
Clerk	31,000 29,092					28,149		943	
Treasurer	30,900			28,770		28,914		(144)	
Board of review	500			-		-		-	
City hall and other property	88,2	200		96,052		96,540		(488)	
Total general government	371,	21		386,038		386,973		(935)	
Public safety									
Police department	468,	800		491,053		464,005		27,048	
Fire department	62,	800		81,768		47,038		34,730	
Ambulance	31,	000		37,429		37,428		1	
Traffic greeters	32,0	000		46,372		46,369		3	
Medical center	15,0	000		15,000		15,000		-	
Total public safety	609,	00		671,622		609,840		61,782	
Public works									
Street lighting	10,0	000		15,500		15,043		457	
Other	365,	295		522,142		490,335		31,807	
Total public works	375,2	295		537,642		505,378		32,264	
Culture and recreation									
Recreation department	46,	87		42,947		42,775		172	
Parks	5,:	000		11,532		11,530		2	
Total culture and recreation	52,0	87		54,479		54,305		174	

Continued...

# SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL GENERAL FUND

#### FOR THE YEAR ENDED MARCH 31, 2008

	Final Original Amended Budget Budget Actual				- C			Actual	Fina I	ance With I Amended Budget Positive egative)
Other functions										
Insurance	\$	219,400	\$	178,283	\$	189,066	\$	(10,783)		
Other		13,021		192,383				192,383		
Total other functions		232,421		370,666		189,066		181,600		
Total expenditures		1,689,924		2,072,183		1,795,873		276,310		
<b>Transfers</b> Transfers out		(395,586)		(338,124)		(334,096)		4,028		
Total expenditures and transfers	\$	2,085,510	\$	2,410,307	\$	2,129,969	\$	272,282		

Concluded

# COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS

#### MARCH 31, 2008

		Special Revenue Funds	Debt Service Funds		Capital Projects Fund		Permanent Trust Fund			Total
ASSETS	_		_		_		_		_	
Cash and cash equivalents	\$	26,393	\$	-	\$	401,605	\$	168,829	\$	596,827
Taxes receivable		-		3,733		826		-		4,559
Due from other funds		2,644		-		-		-		2,644
Due from other governmental units		4,615		-		-		-		4,615
Restricted cash and cash equivalents		16,030		65,669		-		-		81,699
Restricted investments		84,357		-		50,000				134,357
Total assets	\$	134,039	\$	69,402	\$	452,431	\$	168,829	\$	824,701
LIABILITIES AND FUND BALANC	CES									
Liabilities										
Accounts payable	\$	47	\$	-	\$	-	\$	-	\$	47
Accrued expenses		2,596		-		-		-		2,596
Due to other funds		4,615								4,615
Total liabilities		7,258				-		-		7,258
Fund balances										
Reserved										
Capital outlay		100,387		-		-		-		100,387
Debt service		-		69,402		-		-		69,402
Perpetual care		-		-		-		168,829		168,829
Unreserved										
Designated		-		-		452,431		-		452,431
Undesignated		26,394		-		-		-		26,394
<b>Total fund balances</b>		126,781		69,402		452,431		168,829		817,443
Total liabilities and fund balances	\$	134,039	\$	69,402	\$	452,431	\$	168,829	\$	824,701

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS

#### FOR THE YEAR ENDED MARCH 31, 2008

	Special Revenue Funds	Debt Service Funds	Capital Project Fund	Permanent Trust Fund	Total	
Revenues						
Taxes	\$ -	\$ 83,318	\$ 18,460	\$ -	\$ 101,778	
Federal revenue	1,008	-	-	-	1,008	
State revenue	158,643	-	-	-	158,643	
Charges for services	25,854	-	-	15,300	41,154	
Fines and forfeits	6,567	-	-		6,567	
Interest and dividends	5,567	1,963	22,043	7,313	36,886	
Contributions	10,643				10,643	
Total revenues	208,282	85,281	40,503	22,613	356,679	
Expenditures						
General government	13,052	_	-	-	13,052	
Public works	404,475	-	_	-	404,475	
Culture and recreation	58,465	-	_	-	58,465	
Capital improvements	-	_	105,308	-	105,308	
Debt service						
Principal payments	-	118,959	-	-	118,959	
Interest and paying agent fees		19,865			19,865	
<b>Total expenditures</b>	475,992	138,824	105,308		720,124	
Revenues over (under) expenditures	(267,710)	(53,543)	(64,805)	22,613	(363,445)	
Transfers						
Transfers in	292,266	65,350	-	-	357,616	
Transfers out	(23,520)				(23,520)	
Total transfers	268,746	65,350			334,096	
Net change in fund balances	1,036	11,807	(64,805)	22,613	(29,349)	
Fund balances, beginning of year	125,745	57,595	517,236	146,216	846,792	
Fund balances, end of year	\$ 126,781	\$ 69,402	\$ 452,431	\$ 168,829	\$ 817,443	

# COMBINING BALANCE SHEET SPECIAL REVENUE FUNDS

#### MARCH 31, 2008

	Major Streets			Local Streets		Library	
ASSETS						• • • • •	
Cash and cash equivalents	\$	-	\$	-	\$	26,393	
Due from other funds		-		- 1.500		809	
Due from other governmental units		3,032		1,583		-	
Restricted cash and cash equivalents		-		-		16,030	
Restricted investments						84,357	
Total assets	\$	3,032	\$	1,583	\$	127,589	
LIABILITIES AND FUND BALANCES							
Liabilities							
Accounts payable	\$	-	\$	-	\$	47	
Accrued expenses		-		-		761	
Due to other funds		3,032		1,583			
Total liabilities		3,032		1,583		808	
Fund balances							
Reserved - capital outlay		-		-		100,387	
Unreserved - undesignated						26,394	
Total fund balances						126,781	
Total liabilities and fund balances	\$	3,032	\$	1,583	\$	127,589	

		Fno	gineering			
Ceme	tery		artment	\$ 47 2,596		
_				_		
\$	-	\$	-	\$		
	-		1,835			
	-		-			
	-		-			
					84,357	
\$		\$	1,835	\$	134,039	
\$	-	\$	-	\$	47	
	-		1,835		2,596	
			-		4,615	
			1,835		7,258	
	_		-		100,387	
	-		-		26,394	
					126,781	
\$	_	\$	1,835	\$	134,039	

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS

#### FOR THE YEAR ENDED MARCH 31, 2008

	Major Streets	Local Streets		Library	
Revenues					-
State revenue	\$ 142,546	\$	15,721	\$	376
Federal revenue	-		-		1,008
Charges for services	-		-		9,862
Fines and forfeits	-		-		6,567
Interest and dividends	-		-		5,567
Contributions	 				10,643
Total revenues	 142,546		15,721		34,023
Expenditures					
General government	-		-		-
Public works	175,084		145,710		-
Culture and recreation	 				58,465
Total expenditures	 175,084		145,710		58,465
Revenues (under) over expenditures	 (32,538)		(129,989)		(24,442)
Other financing sources (uses)					
Transfers in	56,058		129,989		25,478
Transfers out	 (23,520)				
Total other financing sources	 32,538	-	129,989		25,478
Net change in fund balances	-		-		1,036
Fund balances, beginning of year	 				125,745
Fund balances, end of year	\$ -	\$	-	\$	126,781

	Engineering	
Cemetery	<b>Department</b>	Total
\$ -	\$ -	\$ 158,643
_	<u>-</u>	1,008
-	15,992	25,854
_		6,567
-	-	5,567
		10,643
	15,992	208,282
13,052	-	13,052
-	83,681	404,475
		58,465
13,052	83,681	475,992
(13,052)	(67,689)	(267,710)
13,052	67,689	292,266
13,032	07,007	(23,520)
		(23,320)
13,052	67,689	268,746
-	-	1,036
		125,745
\$ -	\$ -	\$ 126,781

# COMBINING BALANCE SHEET DEBT SERVICE FUNDS

#### MARCH 31, 2008

	1997 Building Authority Bonds		1999 Michigan Transportation Fund Bond		2004 Fire Truck		Total
ASSETS							
Taxes receivable Restricted cash and cash equivalents	\$	3,733 65,669	\$	<u>-</u>	\$	<u>-</u>	\$ 3,733 65,669
Total assets	\$	69,402	\$		\$		\$ 69,402
LIABILITIES AND FUND BALANCES							
Fund balances - reserved	\$	69,402	\$		\$		\$ 69,402

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES DEBT SERVICE FUNDS

#### FOR THE YEAR ENDED MARCH 31, 2008

	Bonds		Tran	1999 ichigan sportation nd Bond	2004 e Truck	Total		
Revenues								
Taxes	\$	83,318	\$	-	\$ -	\$	83,318	
Interest and dividends		1,963			 		1,963	
Total revenues		85,281					85,281	
Expenditures								
Principal payments		65,000		20,000	33,959		118,959	
Interest and paying agent fees		8,474		3,520	 7,871		19,865	
Total expenditures		73,474		23,520	41,830		138,824	
Revenues under expenditures		11,807		(23,520)	(41,830)		(53,543)	
Transfers								
Transfers in		-		23,520	 41,830		65,350	
Net change in fund balance		11,807		-	-		11,807	
Fund balances, beginning of year		57,595			 		57,595	
Fund balances, end of year	\$	69,402	\$		\$ 	\$	69,402	

# STATEMENT OF CHANGES IN ASSETS AND LIABILITIES TAX COLLECTION AGENCY FUND

#### FOR THE YEAR ENDED MARCH 31, 2008

. GGPPPG	_	Salance April 1, 2007	Additions			Deductions)	Balance March 31, 2008		
ASSETS									
Cash and cash equivalents	\$	10,541	\$	5,177,606	\$	(5,173,751)	\$	14,396	
LIABILITIES									
Due to other funds	\$	4,508	\$	1,710,283	\$	(1,706,382)	\$	8,409	
Due to other governmental units		6,033		3,467,323		(3,467,369)		5,987	
Total liabilities	\$	10,541	\$	5,177,606	\$	(5,173,751)	\$	14,396	

#### SCHEDULE OF INDEBTEDNESS

# **MARCH 31, 2008**

Governmental activities bonds	Original Amount of Issue		Interest Rate	Date of Maturity	Amount Outstanding March 31, 2008		Interest Payable if Held to Maturity	
1997 Building Authority Bond Payments due Principal and interest - June 1 Interest only - December 1	\$	630,000	4.90% 4.95	6/01/08 6/01/09	\$	65,000 75,000 <b>140,000</b>	\$ <b>\$</b>	5,305 1,856 <b>7,161</b>
1999 Michigan Transportation Fund Bond Payments due Principal and interest - August 1 Interest only - February 1	\$	170,000	5.00% 5.05 5.10	08/01/08 08/01/09 08/01/10		20,000 20,000 20,000 <b>60,000</b>	\$ <b>\$</b>	2,530 1,525 510 <b>4,565</b>
Total governmental activities bonded indebtedness						200,000		

Continued...

#### SCHEDULE OF INDEBTEDNESS

# **MARCH 31, 2008**

Business-type activities	Original Amount of Issue	Interest Rate	Date of Maturity	Amount Outstanding March 31, 200		Interest Payable if Held to Maturity		
	Φ 2000 000	4.500/	02/01/00	Φ.	00.000	ф	105.555	
Sanitary Sewage Disposal and Water	\$ 3,000,000	4.50%	03/01/09	\$	90,000	\$	137,575	
Supply System Revenue Refunding		4.50	03/01/10		90,000		133,525	
Bonds, Series 2006		4.50	03/01/11		95,000		129,475	
Payments due		4.50	03/01/12		100,000		125,200	
Principal and interest - March 1		4.75	03/01/13		105,000		120,700	
Interest only - September 1		4.75	03/01/14		110,000		115,713	
		4.75	03/01/15		115,000		110,487	
		4.75	03/01/16		125,000		105,025	
		5.00	03/01/17		130,000		99,087	
		5.00	03/01/18		140,000		92,587	
		5.00	03/01/19		140,000		85,587	
		4.75	03/01/20		145,000		78,587	
		4.75	03/01/21		155,000		71,700	
		4.75	03/01/22		165,000		64,337	
		5.00	03/01/23		175,000		56,500	
		5.00	03/01/24		180,000		47,750	
		5.00	03/01/25		190,000		38,750	
		5.00	03/01/26		200,000		29,250	
		5.00	03/01/27		210,000		19,250	
		5.00	03/01/28		175,000		8,750	
Total business-type activities bonded indebtedness					2,835,000 \$ 1,669,83			
Total bonded indebtedness				\$	3,035,000			
Governmental activities notes payable								
2003 Fire truck loan	336,286	2.99%	10/31/08	\$	35,076	\$	6,754	
		2.99	10/31/09		36,230		5,600	
Principal and interest - October 31		2.99	10/31/10		37,422		4,408	
Interest only - January 31		2.99	10/31/11		38,653		3,177	
		2.99	10/31/12		39,925		1,905	
		2.99	10/31/13		17,981		592	
				\$	205,287	\$	22,436	

Continued...

#### SCHEDULE OF INDEBTEDNESS

# **MARCH 31, 2008**

Business-type activities notes and lease payable	Original Amount of Issue		Interest Rate	Date of Maturity	Amount Outstanding March 31, 2005		Interest Payable if Held to Maturity	
Act 99 Installment Purchase	\$	329,500	4.35%	2009	\$	36,503	\$	12,340
Agreement - Membrane		,	4.35	2010		38,123		10,720
Replacement Project			4.35	2011		39,815		9,028
Payments due			4.35	2012		41,582		7,261
Principal and interest -			4.35	2013		43,427		5,424
Fourth day of each month			4.35	2014		45,354		3,488
			4.35	2015		47,367		1,475
			4.35	2016		8,097		43
						300,268	\$	49,779
John Deer Lease Payable - Loader		113,145	4.50%	2009	\$	16,921	\$	4,357
Payments due			4.50	2010		17,697		3,581
Principal and interest			4.50	2011		18,511		2,768
Tenth day of each month			4.50	2012		51,413		1,225
Total business type activity notes and								
lease payable					\$	104,542	\$	11,931
Total notes and lease payable					\$	610,097		

Concluded